

GENERAL INFORMATION

Event Hours:

Friday (TGIF Concert): 6:00 – 9:00pm
Saturday (Crafts): 10:00am – 7:00pm

Craft Vendor Hours:

Saturday: 10:00am – 7:00pm

Attendance:

Due to COVID-19 restrictions, HMF events will follow safety protocols as defined by NCDHHS. Attendance will depend upon the number allowance for outdoor gatherings and will be monitored by HMF Staff at Courthouse Square entrance/exit. Masks are required.

Entertainment:

Each weekend will provide a different festival experience for attendees. After enjoying TGIF Concerts on Friday evenings, Saturday events will provide an opportunity to shop with 50 of the top HMF Craft Vendors, dishes from Festival Fare Favorites, and entertainment from roving acts, exercise competitions, technological challenges, and artistic feats to name a few! Masks are required. Enjoy the brand new Courthouse Square and all of the amenities at the 2021 HMF Events!



Endless Opportunities! The right product at the right price means you'll have a great sales weekend.

**Come Play
In
Our Streets!**



It is fun for all ages!

Historic Morganton Festival
PO Box 1472
Morganton, NC 28680

VENDOR APPLICATION

FOR:
Crafters
Non-Profits Sales

2021 MORGANTON
FESTIVAL WEEKENDS:
*TRADITION UPHELD,
SAFELY
DOWNSCALED*



AUGUST 27 & 28
SEPTEMBER 3 & 4
SEPTEMBER 10 & 11



Downtown Morganton, North Carolina
PO Box 1472 Morganton, NC 28680
828-438-5252 Fax : 828-432-2518
info@morgantonfest.org
www.morgantonfest.org

Rules & Regulations

Listed below are the rules & regulations that you agree to accept by signing your application.

Scheduling

Your application does not guarantee admittance into the 2021 HMF Event. Each craft vendor will select their weekend preferences in order of priority and will be booked upon availability. Each weekend is limited to no more than 50 vendors.

Move In/Break Down **NO SET UP IS ALLOWED** **ON FRIDAY NIGHTS!**

Friday, August 27, September 3 & 10

There will be no craft vendor admittance into the festival area on Fridays for craft vendors. Friday evenings are designated for socially distanced concerts and limited to spectators, bands, professional food vendors, volunteers/staff.

Saturday, August 28, September 4 & 11

Vendor admittance into the festival area will begin at 6:30am and end at 9:30am. *No vehicles allowed in after 9:30am.* Vendors must open by 10:00am and close no earlier than 7:00pm.

***Vehicles are NOT allowed on the Courthouse Square.** Vendors may unload their vehicles and walk their product onto the square before moving their vehicles to designated vendor parking areas.

Booth Space

You are renting a 10' by 10' location only. You are responsible for supplying your own tables, chairs, drop cords and any other equipment or signage you may need. **All activities related to your booth must remain within this 10' by 10' space.** Festival Staff has the authority

to move items if outside of the designated 10' by 10' space.

Electrical Hook-Up

⚙️ Please note on the application if you require an electrical source for your booth. **There is a \$30 fee** to be paid WITH your application fee!

⚙️ You **must** submit a complete list of electrical units to be used.

⚙️ *If you fail to mark your electrical needs you may be placed where an electrical hook-up is unavailable.*

⚙️ You are responsible for your own extension cords (we recommend 100'). If your cord is exposed to foot traffic you must provide a mat or duct tape to cover the cord.

Inspections

⚙️ **Fire Marshall**

Inspection on space, fire lanes, equipment, walkways and tents will be performed

⚙️ **Health Department** (828-764-9240) Food inspection for all food sold (whether cooked on or off festival site) will be performed. This includes professional food & non-profit vendors! **All nonprofits must have their nonprofit status letter posted.** Inspections begin at 8:00am on Friday morning.

Drink Sales

⚙️ **Non-profits** who have been given permission to sell drinks may sell Pepsi Products ONLY

⚙️ ALL drinks must be purchased on-site from the Pepsi representative.

⚙️ **No vendor is allowed to give away water or soft drinks.**

Non-Profit Food Vendors

⚙️ If you are serving food you will fall under the NC Health Department Rules which require a permit (Questions? Please contact Burke County Environmental Health directly at 828-764-9240). **You will be inspected!**

⚙️ The festival provides centrally located water sources, bathrooms with sink, grey water containers and grease container.

⚙️ Failure to use appropriate containers will result in a fine of \$200 and no admittance to next year's festival.

⚙️ ALL vendors who are cooking in any capacity must have a flame retardant tent. You will be inspected by the Fire Marshall! Resources for flame retardant tents include:
King Canopy 1-800-800-6296

Rain Date Policy

⚙️ HMF, Inc Events take place Rain or Shine!

Payment of Fees

⚙️ Payment can be made by a check, certified check or money order payable to The Historic Morganton Festival. You can also use pay pal with the on line application www.morgantonfest.org

⚙️ *All applications must be accompanied by a payment for the full amount due in order to be processed!*

Specialty Fees/Refunds

⚙️ \$25 Late Fee after August 1, 2021

⚙️ No refunds after August 13, 2021

Vendor Hospitality

⚙️ The festival makes every effort to ensure your experience is a good one. Trained volunteers are on-site to direct you to your booth location.

⚙️ Please utilize these resources!

Pets/Animals

⚙️ The festival is an ANIMAL FREE event. However we understand many vendors travel with their pets, please keep them contained!

***NOTE:**

All HMF, Inc. Events will follow all NCDHHS guidelines for COVID safety protocol. Masks and social distancing will be required during events. <https://covid19.ncdhhs.gov/guidance>

All Vendors MUST:

- ⇒ Read the rules and regulations in this flyer, the Hold Harmless Agreement and COVID Waiver within the application.
- ⇒ Sign your application indicating your agreement to abide by the rules set forth by HMF, Inc.
- ⇒ Failure to sign your application and remit payment will cause delays in processing your booth space.

VENDOR CHECK LIST

- ✓ Complete Application
- ✓ Payment included with application
- ✓ List all electrical needs
- ✓ Please include two photos examples of product line if a new vendor to this show with application

REGISTER & PAY ONLINE

www.morgantonfest.org

